



Excellence. Responsibility. Individuality

Ministry of Education Approval (Applicable for students entering Year 3 and above)

The Private Education Directorate of the Ministry of Education of Bahrain mandates that students in Year 3 and above must adhere to the following procedures:

REQUIREMENTS FOR JOINING THE BSB FROM OUTSIDE THE KINGDOM OF BAHRAIN		
RELOCATING FROM	JOINING BSB- YEAR 3 TO YEAR 8	JOINING BSB- YEAR 9 TO YEAR 13
All Students relocating from GCC Countries (Saudi Arabia, Kuwait, UAE, Qatar, Bahrain and Oman)	Documents Required: ORIGINAL TRANSFER CERTIFICATE AND SCHOOL REPORT SIGNED AND STAMPED BY THE SCHOOL PRINCIPAL AND ALSO STAMPED BY THE MINISTRY OF EDUCATION IN THE COUNTRY OF ISSUE.	Documents Required: ORIGINAL TRANSFER CERTIFICATE AND SCHOOL REPORT SIGNED AND STAMPED BY THE SCHOOL PRINCIPAL AND ALSO STAMPED BY THE MINISTRY OF EDUCATION IN THE COUNTRY OF ISSUE.
All Students relocating from Countries issuing the Hugues Apostille stamp (for further information please visit this website https://pecattestation.com/apostille)	Documents Required: ORIGINAL TRANSFER CERTIFICATE AND SCHOOL REPORT SIGNED AND STAMPED BY THE SCHOOL PRINCIPAL. AN APOSTILLE STAMP IS REQUIRED ON THE ORIGINAL TRANSFER CERTIFICATE OR ON THE ORIGINAL FINAL SCHOOL REPORT.	Documents Required: ORIGINAL TRANSFER CERTIFICATE AND SCHOOL REPORT SIGNED AND STAMPED BY THE SCHOOL PRINCIPAL. AN APOSTILLE STAMP IS REQUIRED ON THE ORIGINAL TRANSFER CERTIFICATE AND ON THE ORIGINAL FINAL SCHOOL REPORT.
All Students relocating from United Kingdom (which does not include IRELAND)	Documents Required: ORIGINAL TRANSFER CERTIFICATE AND SCHOOL REPORT SIGNED AND STAMPED BY THE SCHOOL PRINCIPAL. AN APOSTILLE STAMP IS REQUIRED ON THE ORIGINAL TRANSFER CERTIFICATE OR ON THE FINAL SCHOOL	Documents Required: ORIGINAL TRANSFER CERTIFICATE AND SCHOOL REPORT SIGNED AND STAMPED BY THE SCHOOL PRINCIPAL. AN APOSTILLE STAMP IS REQUIRED ON THE ORIGINAL TRANSFER CERTIFICATE AND ON THE ORIGINAL FINAL SCHOOL REPORT. NOTE: YOU

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	REPORT. NOTE: YOU MAY OBTAIN THE BRITISH COUNCIL OF BAHRAIN'S STAMP ON THE ORIGINAL TRANSFER CERTIFICATE OR ON THE ORIGINAL FINAL SCHOOL REPORT IN PLACE OF THE APOSTILLE STAMP (PLEASE SEE APPENDIX BELOW).	MAY OBTAIN THE BRITISH COUNCIL OF BAHRAIN'S STAMP ON THE ORIGINAL TRANSFER CERTIFICATE AND ON THE ORIGINAL FINAL SCHOOL REPORT IN PLACE OF THE APOSTILLE STAMP (PLEASE SEE APPENDIX BELOW).
All Students relocating from all other countries	<p>Documents Required: ORIGINAL TRANSFER CERTIFICATE AND SCHOOL REPORT SIGNED BY THE SCHOOL PRINCIPAL AND STAMPED.</p> <p>Original transfer certificate OR School report must be stamped by 4 authorities:</p> <ol style="list-style-type: none"> 1. Stamp from the Ministry of Foreign Affairs in the country that issued the certificate. 2. A stamp from the Kingdom of Bahrain Embassy or one of the GCC Embassies in the country of issue. 3. A stamp from the Embassy of the country that issued the certificates in the Kingdom of Bahrain or in any GCC countries. 4. A stamp by the Ministry of Foreign affairs in the Kingdom of Bahrain – Manama Centre. 	<p>Documents Required: ORIGINAL TRANSFER CERTIFICATE AND SCHOOL REPORT SIGNED BY THE SCHOOL PRINCIPAL AND STAMPED.</p> <p>Original transfer certificate AND school report must be stamped by 4 authorities:</p> <ol style="list-style-type: none"> 1. Stamp from the Ministry of Foreign Affairs in the country that issued the certificate. 2. A stamp from the Kingdom of Bahrain Embassy or one of the GCC Embassies in the country of issue. 3. A stamp from the Embassy of the country that issued the certificates in the Kingdom of Bahrain or in any GCC countries. 4. A stamp by the Ministry of Foreign affairs in the Kingdom of Bahrain – Manama Centre.





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Once you relocate to Bahrain, please follow the procedures mentioned below:

1. Please visit the Ministry of Education main building (Customer Service Centre), located in Isa Town, Kingdom of Bahrain and submit the relevant attested documents mentioned below which must be in English or Arabic, a copy of the pupil's passport and CPR (if available). If the documents are in another language, a translation must be attached to the originals and stamped by the translation agency. A letter will be issued within 3 days from the Private Education Directorate addressed to the Examinations Directorate.
2. You are requested to take this letter with the original attested certificates, a copy of the pupil's passport and CPR (if available) to the Ministry of Education main building (Customer Service Centre), Examinations Directorate located in Isa Town for the attention of Mrs Manahel Mohamed or Mr. Yaqoob Ebrahim. Please call the MOE Private Education Directorate on 17897271 for assistance.

PLEASE SUBMIT A SCANNED COPY OF THE FINAL EQUIVALENCY LETTER AND THE ATTESTED DOCUMENTS TO MRS FATEMA ALMUDAWIB (admissions4@thebsbh.com Tel: 17610937) FOR FINAL REVIEW BY THE MINISTRY OF EDUCATION.

Appendix

British Council of Bahrain's Attestation process for relocating pupils from United Kingdom (Except Ireland)

Please contact Mr Sayed Jalal Alasaad from the British Council of Bahrain to assist you in seeking attestation of certificates if you are relocating families from the UK (except Ireland). [You are required to book an appointment on British Council of Bahrain's website. Appointments are available from Saturday to Wednesday. To contact Mr Jalal please call 17266166 \(Ext 244\), WhatsApp 33379755 or email \[jalal.alasaad@britishcouncil.org.bh\]\(mailto:jalal.alasaad@britishcouncil.org.bh\)](#)

The British Council of Bahrain charges BD30 per stamp on each certificate. For further information, please call the British Council in Bahrain on 17266166.

 British School of Bahrain

 BritishSchoolBahrain

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